



1137 N. Dodge Blvd.
Tucson, AZ 85716
www.watershedmg.org

Job Description: Immediate Opening

Job Title: Senior Designer and Project Manager

Supervisor: Program Director

Start Date: May 2015

Location: Tucson, AZ

Hours: Full time, 30+ hrs/week

Pay: \$18-\$22 per hour, based on experience

Benefits: retirement, health, vacation and sick leave

Summary:

The Senior Designer and Project Manager will be part of the dynamic WMG staff team leading innovative, Sonoran Desert inspired green infrastructure projects. Projects will include both residential and commercial design as well as design-build. Project goals include harvesting renewable water supplies; creating beautiful landscapes with multiple functions including growing food, shade, and wildlife habitat; and enhancing the health of our local watershed. Primary duties include public education, client consultation and design, project and construction management, technical oversight of project management staff, and volunteer workshop leadership.

The Senior Designer will primarily work through WMG's Green Living Co-op and Design-Build programs. They will collaborate with other WMG staff trained in natural resource management, conservation biology, and engineering to push design boundaries and create replicable models. The Senior Designer will participate in strategic development, fundraising, and community outreach to advance WMG's mission.

Routine Duties:

- Lead design and design-build projects. Duties include conducting on-site consultations, developing project designs, producing professional-quality design drawings and presentations, estimating costs, coordinating contracted services and materials, summarizing final project costs and accomplishments, and project administration
- Lead educational workshops to develop community stewards through WMG's Green Living Co-op program
- Develop and train project staff to ensure high quality service and education
- Manage project staff including review and oversight of project management processes
- Assist with WMG outreach and fundraising activities through professional networking, attending WMG events, and building relationships with clients, volunteers, donors, and the greater community
- Other potential duties may include development of and leading professional trainings for water harvesting and landscape design, installs, and maintenance, and project management oversight

for other WMG projects, restoration, and community-based initiatives in Tucson and/or travel to other southwestern U.S. communities as needed

Job Requirements:

- BS/BA in a related field
- Two to four years of experience in a professional design and consultation setting
- At least three years of construction experience and knowledge of construction materials and methods
- Proficiency in AutoCAD software, MS Office, and SketchUp Pro
- Experience managing teams and/or work crews
- Excellent interpersonal communication skills
- Punctuality, excellent organizational skills, and attention to detail
- Ability to work outside in physically demanding environments for hours at a time
- Availability to work weekends (Avg. 1-2 weekend days per month if leading workshops)
- Knowledgeable of environmental issues, especially as related to water resources in arid environments
- Arizona landscape contractor's license. WMG will sponsor if candidate does not currently hold license.
- WMG's Water Harvesting Design Certification. If candidate does not currently hold the certificate they must be available November 2-8, 2015 to attend the upcoming course.

Preferred Experience

- Post-secondary degree in a professional design field or environmental field (or equivalent experience)
- Experience teaching adults and youth
- Proficient in Spanish language
- First Aid/CPR training/certification

Application: Applicants must provide a 1-page cover letter, 1-2 page resume, one design sample, and phone and email contact for 3 references. **Application deadline is May 13, 2015 or until position is filled.**

Send to:

Catlow Shipek
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Phone: (520) 396-3266x1

Watershed Management Group
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