



Watershed Management Group

Position Description

Position Title: Zero Waste Coordinator Intern

Supervisor: Lisa Shipek, Executive Director

Summary:

The Zero Waste Coordinator Intern will audit WMG's waste stream and work with the Executive Director to develop a Zero Waste plan for WMG's campus and community events. They will implement the plan in coordination with Living Lab staff for all WMG events and work with program staff to incorporate Zero Waste practices across all programs. They will also assist in engaging the public at WMG community events on zero waste philosophy and implementation. Efforts will include reducing single-use plastics; finding ways to reuse/recycle common project materials; increasing composting options; and ensuring reusable equipment instead of disposable items is used at events. The Zero Waste education initiative will support other WMG programs in our mission to develop and implement community-based solutions to ensure the long-term prosperity of people and the environment.

Duties & Responsibilities:

- Research waste audit programs/systems and choose one to audit WMG's waste stream
- Create a Zero Waste plan in collaboration with staff and docents
- Coordinate implementing the Zero Waste plan at the WMG Living Lab and at WMG events with WMG staff
 - Work with staff to develop creative zero waste strategies to test out in WMG programs
- Engage the WMG community on zero waste philosophy and practices at WMG's classes, workshops, outreach events, and social events

Job Requirements

- Interest and support of WMG's mission
- Ability to work independently
- Excellent communication and writing skills
- Promptness and sound organizational skills
- Proficient in Google Docs, Microsoft Office Suite, and social media

Preferred Experience

- College degree or currently enrolled in a degree program related to environmental science, environmental education, or a related field.