



Internship Position Description

Position Title: Native Edible Tree Project Intern

Supervisor: Julie Regalado, Education Program Director

Start/End Date: August - December 2024

Pay: \$18 hr.

Hours: average of 7-10 hrs/week for approximately 15 weeks

About the Organization

At Watershed Management Group (WMG), we envision a world where the relationship between the Sonoran Desert and its people creates prosperity for all. This includes all people, plants, animals, land, and waters of the United States, Mexico, and Native American nations found in the Sonoran Desert. Our mission is to develop and implement community-based solutions to ensure the long-term prosperity of people and health of the environment. We provide people with the knowledge, skills, and resources for sustainable livelihoods.

At the core of our work is the value and practice of diversity, equity, and inclusion with the goal of advancing care for people and the environment. In recruiting for our team, we welcome the unique contributions that you can bring in terms of education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation and beliefs.

About the Internship

The Native Edible Tree Intern will assist WMG in carrying out a project funded through Arizona State Forestry to explore the use of native edible trees and plants in our region through education and events on urban foraging, cultivating, harvesting and processing of these foods. The intern will assist with logistics and help teach workshops on Sonoran Desert Native Edibles, Workshops on Building Native Food Forests, and Native Edible Kit Distribution events both at the Living Lab and in various Tucson neighborhoods. The position will also provide support for a variety of Community Asset Mapping events to explore opportunities for existing urban foraging, and identify areas where urban food forests could be planted and established. WMG seeks an intern who is able and interested in engaging with limited-income, BIPOC, and LGBTQ+ communities. The intern will need to be available during the week to work with WMG staff and some weekday evenings and Saturdays for community events.

Details of the Internship:

- August - December 2024 (start and end dates to be determined with prospective intern and WMG)
- Most work to be done at WMG's Living Lab, 1137 N. Dodge Blvd, Tucson, AZ with some work in Tucson neighborhoods and at project partner sites
- Work hours Monday - Friday, 9am - 5pm with some weekend and evening work

Duties & Responsibilities

- Assist with Native Edible Tree programming at the Living Lab, including Family Saturday events, community-centered workshops, and all materials and logistics

associated with these activities

- Assist with participant follow up calls and emails
- Assist with organizing program data into spreadsheets and Asana work management platform
- Assist with scheduling support through the use of Google Calendars and Asana
- Participate in community outreach and engagement to advance WMG's mission
- Assist with Social media support, such as the logistics related to producing hydro-local video content on Instagram, Youtube, and TikTok.

Job Requirements

- Interest and support of WMG's mission
- Interest in learning about and identifying edible plants native to the Sonoran Desert
- 1+ years of experience in environmental education or community engagement work
- Promptness and sound organizational skills
- Proficient in Google Docs, Microsoft Office Suite, and social media
- Ability to work independently
- Excellent communication and writing skills
- Ability to adhere to deadlines
- Ability to receive direction and feedback enthusiastically

Physical Responsibilities

The physical demands are representative of those that must be met by the intern to successfully perform the essential functions of this job. Reasonable accommodations may be made for those with disabilities.

- This position operates mainly outdoors in Tucson, AZ. Weather conditions may include extreme heat, freezing conditions, and dry or rainy days.
- Ability to work in an office environment and use a keyboard, mouse, and other common office equipment.
- Ability to lift up to 50 lbs.
- Ability to walk, stand, kneel.
- Ability to use common landscaping tools.

Preferred Experience

- Spanish speaking proficiency
- College degree or currently enrolled in an educational program related to environmental science, environmental education, landscape architecture, or a related field
- Data entry experience
- 1+ years' experience in native plant care, cultivation, and harvesting
- Experience in designing and building rain garden

To apply, please email Julie Regalado (jregalado@watershedmg.org)

- A 1-page cover letter (statement of interest), including a brief statement of your interest in and commitment to environmental education, community engagement, and DEI work.
- A 1-2 page resume or list of previous work experience
- Phone and email contact for 3 references (at least two work-related)

For questions and/or inquires relating to this intern position, please email Julie Regalado or call (520) 396-3266 x 5.

